

Sr. No	Department	Service to be offered	Point of Service	Role	Approved Service Charges (Rs.)
1	All Departments	Receipt of Applications under RTI	Both	A	10
2		Grievance Registration (HARSAMADHAN)	Both	A	10
3		Printing of any application form	Both	P	5 per page
4		Issuance of ID card as per the requirement of the Department	Both	P	30
5		Scanning and uploading of documents	Both		5 per page
6	Agriculture	Licenses for Seeds	Both	A	10
7		Renewal of license of Seed	Both	A	10
8		Duplicate Licenses for Seeds	Both	A	10
9		Licenses for Pesticides	Both	A	10
10		Renewal of license of Pesticide	Both	A	10
11		Duplicate Licenses for Pesticide	Both	A	10
12		Licenses for Fertilizers	Both	A	10
13		Renewal of license of Fertilizers	Both	A	10
14		Duplicate Licenses for Fertilizers	Both	A	10
15		License for sale, stock or exhibit insecticides	Both	A	10
16		Duplicate license for sale, stock or exhibit insecticides	Both	A	10
17		Soil Health Card	Both	A	10
18		Acknowledgement of receipts/authorization letter to fertilizer wholesale & retail dealer	Both	A	10
19		Renewal of acknowledgement of receipts/ authorization letter to fertilizer wholesale & retail dealer	Both	A	10
20	Duplicate acknowledgement of receipts/authorization letter to fertilizer wholesale & retail dealer	Both	A	10	
21	Bhagat Phool Singh Mahila Vishwavidyalaya	Printing of Admit card	Both	P	10
22		Applicant's status in Merit list	Both	P	10
23		Online Admission Application Submission	Both	A	50
24		Application for Migration	Both	A	20
25		Application for Revaluation	Both	A	20
26		Application for Verification	Both	A	20
27		Application for Photocopy of Answer book	Both	A	20
28		Application for duplicate statement of marks	Both	A	20
29		Application for Convocation	Both	A	20
30		BPS Mahila Vishwavidyalaya Result	Both	P	10
31	Election	Application for addition of name in voter list	Both	A	10
32		Application for correction of name in voter list	Both	A	10
33		Application for inclusion of name in voter list through transfer	Both	A	10
34		Application for Objection/ deletion in Voter list	Both	A	10
35		Facilities for online registration and disposal of complaints regarding electoral rolls, EPIC, elections etc. using the application developed by the ECI	Both	A	10
36		Issue of copy of electoral rolls	Both	P	5 per page
37	Employment	Application for Registration of Job Seekers	Both	A	10
38		Application for Registration under One Family One Job Scheme	Both	A	10

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39	Employment	Application for Addition of Qualification, Experience, and other related certificates	Both	A	10
40		Application for Regn. of Renewal and Grace period of two months for Renewal	Both	A	10
41		Application for Relaxation in Renewal after delay of two months	Both	A	10
42		Application for providing of free travel vouchers for interviews to all eligible applicants	Both	A	10
43		Application for unemployment allowance	Both	A	10
44		Employer Registration in Employment Exchange	Both	A	10
45		Candidate Registration in Employment Exchange	Both	A	10
46		Overseas Placement Candidate Registration	Both	A	10
47		Overseas Placement Recruiter Registration	Both	A	10
48		Forest & Wildlife	Application for purchase of Trees from Tree-growers	Both	A
49	Application for permissions for felling of trees		Both	A	30
50	Application for NoCs in respect of PLPA or FOREST or Restricted lands and grant of NOC		Both	A	30
51	Finance	Issue of Non-Judicial/ Judicial stamps & Stamp Papers	Both	G	Nil
52		Jeevan Pramaan Certificate	Both	C	10
53		Collection of Govt. Receipt/ Fees	Both	eS	10 per transaction
54	Food, Civil Supplies & Consumer Affairs	Application for Issue of New Ration Cards on receipt of D-1 Forms	Both	A	10
55		Application for Issue of Ration Card on receipt of surrender Certificate	Both	A	10
56		Application for issue of Duplicate Ration Card	Both	A	10
57		Application for Inclusion/ Deletion of family member's name in Ration Card	Both	A	10
58		Application for Change of Address including change of Fair Price Shop (FPS)	Both	A	10
59		Application for Issue of Surrender Certificate	Both	A	10
60		Application for Change of Address within same jurisdiction	Both	A	10
61		House Hold Head Modifications	Both	A	10
62		Ration Card Member migration	Both	A	10
63		Ration card Transfer Application	Both	A	10
64	Fisheries	Service for Loan and Subsidy for various schemes under FFDA	Both	A	10
65		Service for Loan and Subsidy for development of waterlogged area	Both	A	10
66		Service for Seed Supply from Government Fish Farm to Fish Farmers	Both	A	10
67	Haryana Staff Selection Commission	Online application form for various posts	Both	A	20
68		Printing of admit card	Both	P	10
69	Health	Application for Birth Registration	Both	A	10
70		Issue of Birth Certificates	Both	C	10 per copy
71		Application for Correction of Birth records	Both	A	10
72		Application for inclusion of name in Birth Certificate	Both	A	10

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73	Health	Application for Death Registration	Both	A	10
74		Issue of Death Certificates	Both	C	10 per copy
75		Application for Issue of Disability /Handicap Certificate	Both	A	10
76	Higher Education	Printing of detailed marks sheet/ Result/ Provisional Certificate	Both	P	10
77		Issue of admit card/ Duplicate admit Cards	Both	P	10
78		Online Application form for admission at the colleges	Both	A	30
79	Home	Application for Verification for tenants/ servants	Both	A	10
80		Verification for Clearance certificate	Both	A	10
81		Application for 'Permission/ No objection certificates' for carrying out processions/ holding public meetings	Both	A	50
82		Application for Marriage Registration	Both	A	20
83		Issue of Marriage Certificate	Both	A	20
84	Haryana Urban Development Authority	Water Bill Payment HUDA	Both	P	10
85		Sewer Bill Payment HUDA	Both	P	10
86		New Water connection HUDA	Both	A	10
87		Duplicate bill printing	Both	D	20
88		New Sewer connection HUDA	Both	A	10
89		Draw result	Both	P	10
90		Print of line challan	Both	P	10
91		Other Online Payment	Both	P	10
92		Print Allotee Account Information	Both	P	10
93		Plot Status Inquiry	Both	P	10
94		Print Duplicate Scheme Receipt	Both	D	10
95		Password User id Unlocking	Both	A	10
96		Application for New Schemes	Both	A	20
97		Application to track/status Grievance	Both	A	10
98		Application to Register Grievance	Both	A	10
99		Application for booking of community centre and open spaces.	Both	A	20
100	Horticulture	Hortnet-online application by farmers for loan and getting subsidy	Both	A	10
101		M-Inet-application for loan under Micro-irrigation	Both	A	10
102		Fruit license	Both	A	10
103		Polynet-to construct poly-house, (vegetable and fruit growing house)	Both	A	10
104		Seed license	Both	A	10
105	Industrial Training & Vocational Education	Admission of Students in ITI	Both	A	50
106	Industries & Commerce	Filling of Udyog Aadhaar Memorandum (UAM)	Both	eS	50
107		Register for the Approval of Name of a Society	Both	eS	100
108		Registration of Society Upon Approval of Name	Both	eS	400
109		Apply for the Registration Number for an Existing Society	Both	eS	500
110		Change in Name of the Society u/s 12(1)	Both	eS	200
111		Change in Registered Office of a Society	Both	eS	100
112		Filling of Mandatory Annual Returns u/s 50(1)	Both	eS	300

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113	Industries & Commerce	Resolution of Governing Body / General Body Meetings (Amendments, Members inclusion/ Exclusion Other Major Decision)	Both	eS	100	
114		Apply for Amendment in the Memorandum and By-Laws	Both	eS	300	
115		Approval of Scheme of Collegium	Both	eS	100	
116		Submission of List of elected Collegium Members for Information u/s 30(3)	Both	eS	100	
117		Submission of List of elected Governing Body for Approval u/s 33 & rule 19	Both	eS	100	
118		Grant - in- Aid Management	Both	eS	100	
119		Enrollment of Members of Society Registered under Act 2012	Both	eS	100	
120		Apply for Registration of Firm	Both	eS	200	
121		Apply for Change in Partners of Firm	Both	eS	200	
122		Apply for Change in Name of Firm	Both	eS	200	
123		Apply for Change in Address of Firm	Both	eS	200	
124		Dissolution of Firm	Both	eS	200	
125		Kurukshetra University	Online Admission Application Form Submission	Both	A	50
126			Admission Application Status Checking	Both	P	10
127	Printing of Admit Card		Both	P	10	
128	Kurukshetra University Helpline Application filing		Both	A	10	
129	Kurukshetra University Result		Both	A	10	
130	Labour	Factory Act	Both	A	20	
131		Shop act	Both	A	20	
132	Power	Application for New Electricity Connection	Both	A	20	
133		Application for Temporary Electricity Connection	Both	A	20	
134		Application for Enhancement of Electricity Load	Both	A	20	
135		Application for transfer of Title & Conversion of Services	Both	A	20	
136		Printing of duplicate electricity Bill	Both	D	20	
137		Meter Reading	CSC	G	Nil to Citizen, Discom will pay	
138		Bill Generation & Printing	CSC	G		
139		Bill Distribution	CSC	G		
140		Provisional Bill generation	Both	P	10	
141		Electricity Bill Collection (UHBN/DHBN)	Both	eS	10	
142		Meter Complaints	Both	A	10	
143		Complaints about consumer bills	Both	A	10	
144	Public Health Engineering	Application for New water connection	Both	A	10	
145		Application for Sewerage connection	Both	A	10	
146		Printing of duplicate water/sewerage bill	Both	D	20	
147		e-billing and payment collection system	Both	eS	10	
148		Water Leakage/ Over Flow Pipes	Both	A	10	
149		Sewerage Blocked/ Over flow of manholes	Both	A	10	
150		Restoration of water supply	Both	A	10	
151	Police	Lost property Registration	Both	A	10	
152		Complaint Registration	Both	A	10	
153		Community Liason Group	Both	A	10	

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154	Police	Hotel Registration	Both	A	10
155		Cyber Café Registration	Both	A	10
156		Domestic Help verification	Both	A	10
157		Protest/Strike Permission	Both	A	10
158		Employee verification	Both	A	10
159		Event/Performance request	Both	A	10
160		Private Security Agency verification Request	Both	A	10
161		Procession Request	Both	A	20
162		Character Certificate	Both	A	20
163		Tenant Verification	Both	A	20
164		Renewable Energy	Online Application for solar power plant	Both	A
165	Online Application for solar water heater		Both	A	10
166	Rural Development	Demand for Work under MGNREGA through CSC	Both	A	0
167		Application for Indira Awas yojna	Both	A	10
168		Application for BPL Scheme	Both	A	10
169	Revenue & Disaster Management	Appointment for Registration of Deeds	CSC	A	10
170		Registration of Deeds	eDisha	eS	200
171		Application for certified copy of Registered Deed	CSC	A	10
172		Certified copy of Registered Deed	eDisha	eS	50
173		Application for entering of Mutation	CSC	A	10
174		Application for certified copy of sanctioned Mutation	CSC	A	10
175		Certified copy of sanctioned Mutation	eDisha	eS	10 for 1st page + 5 per addl page
176		Application for certified Nakal of Jamabandi	CSC	A	10
177		Certified Nakal of Jamabandi	eDisha	eS	10 for 1st page + 5 per addl page
178		Application for providing copy of Land Records	Both	A	10
179		Caste Certificate (SC/ST/BC/OBC)	Both	C	30
180		Tapriwas/ Vimukt Jaati Certificate	Both	C	30
181		Residence Certificate	Both	C	30
182		Rural Area Certificate	Both	C	30
183		Composite Certificate (Caste, Residence & Birth)	Both	C	30
184		Income Certificate	Both	C	30
185		Case Status	Both	P	10
186		Cause List	Both	P	10
187		Judgment of court cases	Both	P	30
188		Issue of Marriage Certificate	Both	C	20
189		Deed writing - instrument like sale, conveyance, mortgages, lease/rent etc.	Yes	P	150 (for Original)
190	Deed writing - instrument like Power of attorney, will, authority to adopt, adoption deed, divorce deed, agreements etc.	Yes	P	70	
191	Deed writing - instrument like Release, transfer deed, settlement deed, gift deed, partition and other documents	Yes	P	20	
192	Second copy/per copy	Yes	P	5 per page	
193	Property Dealer License	Both	A	100	

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194	Revenue & Disaster Management	Renewal of Property Dealer License	Both	A	100
195		Hindu Dogra Community Certificate	Both	A	30
196		Permission for Jalsa/Public Meeting/Jaloos/ShobhaYatra/Chhath Puja/Marriage	Both	A	50
197		Permission for Funfair/Circus/Magic Show	Both	A	50
198		Permission for Tournaments/Games	Both	A	50
199		Loudspeaker/DJ permission for Jalsa/Public Meeting/Jaloos/ShobhaYatra/Chhath Puja/Marriage	Both	A	50
200		Loudspeaker/DJ permission for Funfair/Circus/Magic Show	Both	A	50
201		Loudspeaker/DJ permission for Tournaments/Games	Both	A	50
202		Permission for Loudspeaker/DJ	Both	A	50
203		Permit/ Permission for Vehicle during Parliamentary Election Campaign	Both	A	50
204		Permit/ Permission for Vehicle during Assembly / State Election Campaign	Both	A	50
205		Permission of Loudspeaker on Vehicle during Assembly / State Election Campaign	Both	A	50
206		Permission of Loudspeaker on Vehicle during Parliamentary Election Campaign	Both	A	50
207		School Education	Printing of detailed marks sheet/ Result/ Provisional Certificate	Both	P
208	Issue of admit card/ Duplicate admit Cards		Both	P	10
209	Online Admission		Both	A	30
210	Application for going abroad for Higher Studies		Both	A	10
211	Application for Medical leave/Earned leave		Both	A	10
212	Application for Extension services after attaining the age of 55 & 58 years		Both	A	10
213	Application for admission		Both	A	10
214	Science & Technology	Application Form for Haryana State Council for Science & Technology(HSCST) Fellowship	Both	A	10
215		Application Form for Promotion of Science Education(POSE) Scholarship	Both	A	10
216	Sports & Youth Affairs	Application Form for Sports Gradation Certificate	Both	A	10
217		Application Form For Cash Awards For Achievements	Both	A	10
218		Application form for Scholarship for the achievement during Game Events	Both	A	10
219		Application Form for Bhim Award	Both	A	10
220		Application form for Giving jobs to medal Winners.	Both	A	10
221		Application for Old Age Samman Allowance Scheme	Both	A	30
222	Social Justice & Empowerment	Application for Pension to Widows	Both	A	30
223		Application for Pension to Destitute Women	Both	A	30
224		Application for Disability Pension	Both	A	30
225		Application for Ladli Scheme	Both	A	30

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226	Social Justice & Empowerment	Application for Financial Assistance to Destitute Children	Both	A	30
227		Application for Financial Assistance to Non School going Disabled Children	Both	A	30
228		Application for Financial Assistance to Kashmiri Migrants Families Scheme	Both	A	30
229		Application for Rajiv Gandhi Pariwan Bima Yojna	Both	A	10
230		Application for National Family Benefit Scheme	Both	A	10
231		Application for Scholarships to physically disabled students	Both	A	10
232		Application for Unemployment allowance to Physically Disabled Persons	Both	A	10
233		Dwarf Allowance Scheme	Both	A	30
234		Eunuch Allowance Scheme	Both	A	30
235		Transport	Issue of Learner Driving License	eDisha	eS
236	Issue of Permanent Driving License		eDisha	eS	150
237	Renewal of Permanent Driving License		eDisha	eS	150
238	Issue of Duplicate Permanent Driving License		eDisha	eS	150
239	Endorsement of new class in Driving License		eDisha	eS	150
240	Issue of Conductor License		eDisha	eS	100
241	Registration of new Vehicle		eDisha	eS	200
242	Transfer of Ownership of vehicles		eDisha	eS	200
243	HPA Entry/Cancellation		eDisha	eS	100
244	Issue of NOCs		eDisha	eS	100
245	Issue of Duplicate Registration		eDisha	eS	200
246	Application for Issue of Bus Passes		Both	A	10
247	Online Long Route Bus booking		Both	P	10
248	Application for Tax Clearance Certificate	Both	A	50	
249	Technical Education	Technical Education Haryana Result	Both	P	10
250	Urban Local Bodies	Application for Birth Registration	Both	A	10
251		Issue of Birth Certificates	Both	C	10 per copy
252		Application for Correction of Birth records	Both	A	10
253		Application for inclusion of name in Birth Certificate	Both	A	10
254		Application for Death Registration	Both	A	10
255		Issue of Death Certificates	Both	C	10 per copy
256		Unique identification of properties	Both	A	10
257		Property Tax	Both	P	20
258		Swachh Bharat Mission(IHHL)	Both	G	20(CSC-SPV will pay)
259		Application for Birth certificate	Both	A	10
260		Application for Death certificate	Both	A	10
261		Verification of Application birth services	Both	P	10
262		Verification of Application death services	Both	P	10
263		Issuance of Marriage Certificate	Both	A	50
264		Application for Marriage Registration - 1995	Both	A	30
265		Application for Marriage Registration - 2008	Both	A	30
266		Verification of Application of marriage registration	Both	P	10
267	Online Status of Transaction	Both	P	10	

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268	Urban Local Bodies	Application for business license(U/S 330)	Both	A	100
269		Application for Renewal of Business Licenses under section 330	Both	A	50
270		Application for business license(U/S 331)	Both	A	100
271		Application for Renewal of Business Licenses under section 331	Both	A	50
272		Application for business license(U/S 335)	Both	A	100
273		Application for Renewal of Business Licenses under section 335	Both	A	50
274		Application for business license(U/S 336)	Both	A	100
275		Application for Renewal of Business Licenses under section 336	Both	A	50
276		Verification of Application for business license services	Both	P	10
277		Application for Building Plan	Both	A	50
278		Issuance of Building plan Approval	Both	A	20
279		Verification of Application of building plan services	Both	P	10
280		Application for Revision of Building Plan	Both	A	50
281		Application for Fire Fighting Scheme	Both	A	50
282		Approval for Firefighting scheme	Both	A	20
283		Verification of Application of fire services	Both	P	10
284		Application for Revision of Fire Fighting Scheme	Both	A	50
285		Application for Fire NOC	Both	A	50
286		Application for Revision of Fire NOC	Both	A	50
287		Duplicate House Tax Bill	Both	D	20
288	Application for Water Connection	Both	A	30	
289	Application for Sewerage Connection	Both	A	30	
290	UIDAI	Printing of E-Aadhar	Both	P	15
291	Welfare of Scheduled Caste & Backward Classes	Application for Financial Awards to the victims of atrocities under SC/ST (PoA) Act, 1989 and PCR Act 1955	Both	A	10
292		Application for Dr. Ambedkar Medhavi Chhatra Yojna	Both	A	10
293		Application for Annusuchit Jati Chhatra Uchch Siksha Prosahan Yojna	Both	A	10
294		Application for Financial Assistance to Higher Competitive Entrance Examination to SCs & BCs Students	Both	A	10
295		Application for Financial Assistance for Training to SC candidates in un-organised sector through private Institutions	Both	A	10
296		Application for Babu Jagjivan Ram Chhatrawas Yojna	Both	A	10
297		Application for Pre-matric Scholarship to Children whose parents are engaged in un-clean occupations	Both	A	10
298		Application for Kanyadan Scheme	Both	A	10

**Abbreviations:** "A" for Receipt of Application and its uploading; 'C' for Certificate Issuance; 'D' for Duplicate Bill; 'G' for 'Government will Pay; 'P' for Print-out; and 'eS' for Electronic service.

Note: Above mentioned are only CSC service charges and Departmental charges shall be extra